



TRANSFORMING QUÉBEC WITH

EACH NEW PROJECT



Elements that must be included in the registration form STUDENT ENTREPRENEURSHIP division

The entry form is now the application package to the Québec Entrepreneurship Contest. **No paper format will be accepted.** You can also join a few documents to your online registration (photo, newspaper article, etc.)

Your registration can be completed in several stages. To do this, you need a confidential access code. To get a code, click on the link below. Once you have your code, you can access the registration form at any time from the button "Apply now" on our Web site, to continue your registration, and this, as many times as necessary. However, your access will be interrupted at the **application deadline of 4:00 p.m., Monday, March 19, 2012**, or after confirmation of your registration.

Here you will find the complete list of questions that make up the registration form. This will help you plan the answers to questions that are asked.

IDENTIFICATION OF THE PROJECT

The first step is to provide all the answers to the following questions. Those questions must be fully completed for the user code to be validated and to have access to all the questions that make up the form.

Note: For the others sections, it is suggested that participants in the project (students) themselves fill in, in whole or in part, the content elements of the registration form.

ISSUE OR NEED

Where does the idea for the project come from? What community need or issue does the project deal with (up to **30 lines**)?

Refers to a lack experienced by one or more individuals, a requirement to be met, deprivation, etc.

OUTCOME

What is the outcome: is it a product, a service or an event (up to **30 lines**)?

TARGET AUDIENCE

Who is the **target audience**? How was the target audience situation improved with the action described above (up to **30 lines**)?

Target Audience: Production of a product: target audience means the product consumers. Production of a service: target audience means the users of the service. Occurrence of an event: target audience means the audience of the event.

RECURRENCE

Has the project already been submitted to the Contest? Is the project **recurrent**?

Recurrence: Project that has already been submitted to the Contest and that carries over from one year to the next.

If YES, describe the value added this year along with any additional changes (steps in the process) that account for it. (up to 10 lines).

Stages of the project highlighting the involvement of the students and are thus highlighting the entrepreneurial nature of the project?

WORK ORGANIZATION (up to 3 pages)

- How was the work organized?
- How were made the decisions concerning the work organization?
- Were subcommittees set up, were tasks distributed, was there a project completion scheduled, etc.?
- What results and spinoffs were or will be achieved?

STUDENTS INVOLVEMENT (up to 3 pages)

- What are the entrepreneurial skills developed during the project?
- What did the students like most, what have they discovered, etc.?
- What were the obstacles encountered and the solutions found, and who found the solutions?

MOBILIZATION (1 or 2 pages)

- What resources (human, material and financial) where available for the project?
- Did other people help with the project (from the school, the business community, the community at large or the cooperative movement)?

ORIGINALITY OF THE PROJECT

Why does the project deserve to win the Québec Entrepreneurship Contest? What are the original and innovative aspects of the project (up to **30 lines**)?

ACCOMPANYING DOCUMENTS

It is possible to join a few documents (photo, newspaper article, etc.) to the online registration.

DOCUMENTS - PDF file format required. These may include newspaper or magazine articles, facsimiles of certificates, tables, and brochures used to promote the project, etc. **Please do not submit any documents that merely duplicate the information entered on the registration form.**

PHOTO ALBUM - You may attach one or more photographs to your application, in .JPG format. You can also group your pictures in a document that you save in PDF format.

VIDEO - If you made a video about the project, it is possible to insert a link to access your achievement. You must file this video to an external hosting site (YouTube, Vimeo, etc.) and insert the URL to access your video. Only one link can be added.